

**RECORDED TEXAS HISTORIC LANDMARK MARKERS:
2007 Official Texas Historical Marker
Sponsorship Application Form**

Valid November 15, 2006 to January 2, 2007 only

This form constitutes a public request for the Texas Historical Commission (THC) to consider approval of an Official Texas Historical Marker for the topic noted in this application. The THC will review the request and make its determination based on rules and procedures of the program. Filing of the application for sponsorship is for the purpose of providing basic information to be used in the evaluation process. The final determination of eligibility and therefore approval for a state marker will be made by the THC. This form is to be used for subject marker requests only. Please see separate forms for either Historic Texas Cemeteries or Recorded Texas Historic Landmarks.

Proposed marker topic (Official title will be determined by the THC): Eastland County Court House

County: **Eastland**

Town (nearest county town on state highway map): **Eastland**

Street address of marker site or directions from town noted above: **100 W. Main, Eastland, TX 76448**

NOTE: Recorded Texas Historic Landmark markers must be placed at the structure being marked.

Recorded Texas Historic Landmark markers definition: Recorded Texas Historic Landmark (RTHL) markers are awarded to structures deemed worthy of preservation for their historical associations and architectural significance. RTHL is a legal designation and comes with a measure of protection; it is the highest honor the state can bestow on a historic structure, and the designation is required for this type of marker. The RTHL designation becomes effective upon approval by the THC. Official Texas Historical Markers signify the RTHL designation; designation comes only through application to and approval by the THC and must include public display of an Official Texas Historical Marker. Owners of RTHL-designated structures must give the THC 60 days written notice before any alterations are made to the exterior of the structure. RTHL status is a permanent designation and is not to be removed from the property in the event of a transfer of ownership. Only the THC can remove the designation or recall the marker. The marker must remain with the structure and may not be removed or displayed elsewhere until or unless the THC gives express approval in writing for such action. Once designated as RTHL, properties are subject to provisions of Texas Government Code, Section 442.006(f).

Criteria:

1. **Age:** Structures eligible for the RTHL designation and marker must be at least 50 years old.
2. **Historical significance:** Architectural significance alone is not enough to qualify a structure for the RTHL designation. It must have an equally significant historical association, and that association can come from an event that occurred at the site; through individuals who owned

or lived on the property; or, in the case of bridges, industrial plants, schoolhouses and other non-residential properties, through documented significance to the larger community.

3. **Architectural significance:** Structures deemed architecturally significant are outstanding examples of architectural history, either through design, materials, structural type or construction methods. In all cases, eligible architectural properties must display integrity, that is, the structure should be in a good state of repair, maintain its appearance from its period of significance and be considered an exemplary model of preservation. Architectural significance is often best determined by the relevance of the property to broader contexts, including geography. Any changes over the years should be compatible with original design and reflect compliance with accepted preservation practices, e.g., the *Secretary of the Interior's Standards for Rehabilitation*.
4. **Good state of repair:** Structures not considered by the THC to be in a good state of repair—i.e., restored—are ineligible for RTHL designation. The THC reserves the sole right to make that determination relative to eligibility for RTHL markers.

Special considerations for RTHL marker applications: If a structure has been individually listed in the National Register of Historic Places (NRHP) under either Criterion A or B and Criterion C (Architecture), the historical text compiled as part of the National Register nomination process may be submitted as part of the marker process, provided it includes the required reference notes and other documentation. Acceptance of the National Register information for the purposes of the marker process will be up to the sole determination of the THC. Listing in the NRHP does not guarantee approval for an RTHL marker. See the THC web site at <http://www.thc.state.tx.us/markerdesigs/madnrcrit.html> for National Register criteria.

APPLICATION REQUIREMENTS

Any individual, group or CHC may apply to the THC to request an Official Texas Historical Marker for what it deems a worthy topic. Only complete marker application packets that contain all the required elements can be accepted or processed by the THC. For RTHL markers, the required elements are: sponsorship application form; narrative history; documentation; online map (see details below); site plan; floorplan; historic photograph and current photographs clearly showing each side of the structure.

- 1 Completed application packets must be duly reviewed, verified and approved by the county historical commission in the county in which the marker will be placed.
- 2 The sponsorship application form, narrative history and documentation must be in the form of Microsoft Word or Word-compatible documents and submitted via email attachments to the THC by no later than January 2, 2007.
- 3 Required font style and type size are a Times variant and 12-point.
- 4 Narrative histories must be typed in a double-spaced format and include separate sections on context, overview and significance.
- 5 The narrative history must include documentation in the form of reference notes, which can be either footnotes or endnotes. Documentation associated with applications should be broad-based and demonstrate a survey of all available resources, both primary and secondary.
- 6 Applications for RTHL markers must include a current city or county map through TopoZone.com that clearly denotes the proposed marker location. Instructions for using TopoZone.com are available on the THC web site.
- 7 Immediately upon notification of the successful preliminary review of required elements by the THC, a non-refundable application fee of \$100 is required. The fee shall be submitted to the THC within ten working days of application receipt notification.

APPROVAL BY COUNTY HISTORICAL COMMISSION

The duly appointed marker representative (chair or marker chair) noted below for the CHC will be the sole contact to the THC for this marker application. To ensure accuracy, consistency and efficiency, all information to and from the THC relative to the application will be via direct communication with the CHC representative. All other inquiries (calls, emails, letters) to the THC will be referred to the CHC representative for response. By filling out the information below and filing the application with the THC, the CHC representative is providing the THC with notice that the application and documentation have been reviewed and verified by the CHC and that the material meets all current requirements of the Official Texas Historical Marker Program.

As chair or duly appointed marker chair, I certify the following:

Representatives of the CHC have met with the potential marker sponsor and discussed the program

policies as outlined on the THC web site.

Representatives have conveyed information on the RTHL designation, including legal restrictions, to

the property owner.

Representatives of the CHC have reviewed the history and documentation for accuracy and made additional notes as necessary.

It is the determination of the CHC that the structure, history and documentation meet the THC criteria

for eligibility.

CHC comments or concerns about this application, if any: This is the first of the new computer applications that I have attempted and the first for a court house.

Name of CHC contact (chair or marker chair): **Ed. Allcorn, Chair, Eastland County Historical Commission**

Mailing address: **400 E. Garvin** City, zip: **Eastland 76448**

Email address (required) [REDACTED]

Daytime phone (with area code): **254-629-3600**

PERMISSION OF PROPERTY OWNER FOR MARKER PLACEMENT

Property owner: **Eastland County Commissioners**

Address: 100 West Main, Suite 203 Eastland, TX 76448 254-629-1263

Legal Description of the property (metes and bounds, lot and block, etc.): **All of Block A/1 Original Town of Eastland, Official Plat Filed in Slide 131, Plat Cabinet Records.**

Upon receipt of the application, the THC will provide the owner with a letter that outlines the legal responsibility of ownership under the Recorded Texas Historic Landmark statute. The letter must be signed by the owner and returned to the THC before the evaluation can be completed.

NOTE: The property owner will not receive other copies of general correspondence from the THC. All procedural correspondence (notice of receipt, requests for additional information, inscriptions, shipping notices, etc.)-with the exception of payment notices-will be sent via email to the CHC representative, who is encouraged to share the information with all interested parties

as necessary. Given the large volume of applications processed annually and the need for centralized communication, all inquiries about applications in process will be referred to the CHC for response. The CHC is the sole liaison to the THC on all marker application matters. The THC will, however, provide regular updates to the CHC via the Internet, email or listserv on the progress of all applications.

PAYMENT INFORMATION

Prospective sponsors please note the following:

- 1 Payment must be received in full within 45 days of the official approval notice and must be accompanied by the THC payment form. The THC is unable to process partial payments or to delay payment due to processing procedures of the sponsor. Applications not paid in the time frame required may, at the sole discretion of the THC, be cancelled or postponed.
- 2 Payment relates to sponsorship of the marker in partnership with the THC, which provides the match for program costs.
- 3 Payment does not constitute ownership of a marker; Recorded Texas Historic Landmark and other Official Texas Historical Markers are the property of the State of Texas.
- 4 If, at any time during the marker process, sponsorship is withdrawn, a refund can be processed, but the THC will retain the application fee of \$100.
- 5 The Official Texas Historical Marker Program provides no means of recognizing sponsors through marker text, incising or supplemental plaques.

Marker sponsor (may be individual or organization): **Eastland County Commissioners**

Contact person (if applicable): **Eastland County Judge, Rex Fields**

Mailing address: **100 West Main, Suite 203, Eastland, TX 76448**

Email address (required): **ecjudge@eastlandcountytexas.com** Phone: 254-629-1263

SHIPPING INSTRUCTIONS

In order to facilitate delivery of the marker, neither post office box numbers nor rural route numbers can be accepted. To avoid additional shipping charges or time delays, use a business street address (open 8 a.m.-5 p.m., Monday-Friday).

Name: **Eastland County Judge, Rex Fields**

Street address: **100 West Main, Suite 203, Eastland, TX 76448**

Daytime phone (required): **254-629-1263** Email (required): **ecjudge@eastlandcountytexas.com**

TYPE AND SIZE OF RECORDED TEXAS HISTORIC LANDMARK MARKERS

As part of its review process, the THC will determine the appropriate size marker and provide options, if any, for the approved topic based on its own review criteria, including, but not exclusive of, historical significance, replication of information in other THC markers, relevance to the statewide preservation plan and the amount of available documented information provided in the application narrative. In making its determination, however, the THC will also take into account the preference of the CHC, as noted below.

The sponsor/CHC prefer the following size marker:

27" x 42" RTHL marker with post (\$1500) < **Preferred**

27" X 42" RTHL marker without post* (\$1500)

18" x 28" RTHL marker with post (\$1000)

18" x 28" RTHL marker without post* (\$1000)

RTHL medallion and 16" x 12" plaque with post (\$750)

RTHL medallion and 16" x 12" plaque without post* (\$750)

*For an RTHL marker without post, indicate to what surface material it will be mounted:

wood

masonry

metal

other (specify)